

PCCW Meeting Minutes ~ June 13, 2024; Church Dining Hall, 7 p.m.

Opening Prayer / Roll Call

- Our Lady of Mt Carmel: Jackie Brusky, Jeannie Burke
- St. Anne Marie: Mary Knoeck, Linda Mroczenski, Barb Murkowski, Julie Schafer
- St. Cecelia: Carol Gurski, Carol Hagen, Elizabeth King
- St. Francis Cabrini: Nancy Hackel, Arlene Schreier, Joanne Lang Schreier, Brenda Werner
- St. Joan of Arc: Barb Brehm, Kay Lehman, Grace Wirkus
- St. Rita: Carol Ashbeck, Patty Myszka, Bonnie Nenstiel

Secretary Minutes / Treasurer Report

Secretary Minutes approved by Barb Murkowski, seconded by Jackie Brusky.

Treasurer Report approved by Linda Mroczenski, seconded by Kay Lehman. After approval, it was noticed the 50/50 Raffle section was incorrect. Brenda will file the amended report.

Correspondence was passed around during the meeting.

OLD BUSINESS

1. **Fish Fry Recap** ~ Overall everything went well, including the new walk-in cooler/freezer. The old cooler was still used, because it was close to the serving area. The new cooler worked great for placing the cart with leftover items for selling after Masses.
2. **Divine Mercy Collection** ~ \$865.50 was collected.
3. **Funeral Guidelines** ~ If any supplies (decaf coffee, water/coffee cups, creamers) are running low, let Nancy Hackel/Cathy Martyn in the rectory know. Caterers are responsible for coffee, plates, and placemats. Only use plates in bins, if needed. Area funeral homes have parish guidelines. There are new carafe lids, a dozen in each color, so there should now be enough lids for carafes.
4. **Seminarian Matthew Szymanski Transitional Deacon Ordination Recap** ~ Approximately 70 served for brunch social following 6/2/24 Mass. Fruit, cheese tray, crackers were served, similar to Donut Sundays. Matthew appreciated and was surprised. View the Mass recording for the full homily, which included Matthew sharing about his life.
5. **Other** ~ Joanne Lang Schreier offered to anyone, free of charge, a box of UBake frozen cinnamon rolls left over from the Rummage Sale Food Court.

NEW BUSINESS

1. **Parish 125th Anniversary Celebration** ~ Planning is underway. There will be a year-long calendar of events that will be kept updated in the bulletin. An 11AM Parish Mass with Bishop

Battersby is tentatively planned for 1/19/25, with a social to follow. The following events in 2025 will emphasize the 125th Anniversary: Catholic Schools Week (possibly a walk-through history), Lenten activities, and a Parish float for the Edgar Carnival. Deacon Matthew's ordination will be on 6/28/25, and a chicken dinner will follow his first Mass at St. John's on 6/29/25. Charlie's Bar on Hwy N will cater, and Norma Socha's fruit salad will be provided. There will be a Parish Anniversary Picnic and Open House for both the church and school on 9/7/25. Charlie's Bar will also cater, but it will be picnic-style food.

Stephanie Halvorson is in charge of the 2024 Parish float where the theme will be both the school's 110th Anniversary and the Parish's upcoming 125th Anniversary. During the 2024 parade, cards highlighting Catholic education and 125 year anniversary pens will be handed out to the adults and freeze pops will be given to the kids.

2. Parish Pictorial Directory ~ More days/times have been added as options for parishioner to get their pictures taken. Please contact Nancy Hackel if wanting to greet parishioners on picture days for their appointments.

3. Marathon County Health Department Inspection – Fish Fry 2024 ~ Linda Mrocznski was at the inspection that took place prior to the second Lenten Fish Fry, 2024. She presented the following findings and the actions being taken to rectify:

a. Vomit/Diarrhea clean-up kit – The kit is located by the safe, in the storage room, north of the ladies' restroom, and there is a red sign to identify the kit. The kit consists of a bucket, mop and cleaning items. Throw away used items and contact rectory office to replace. The person cleaning must go home and cannot continue working.

b. Bleach solution for sanitizing – When washing tables, use a bucket of Dawn/soap for the first wash, but also sanitize after with bleach water. Do not mix Dawn/soap and bleach water. Buckets and spray bottles are now labeled as bleach sanitizers. Bleach buckets are labeled with the proper ratio of water and bleach. Bleach test strips are in a labeled box on the wall and should be used occasionally to insure proper ratio of water to bleach. Need to educate Holy Name Men and volunteers on this.

c. There is new signage in the church dining hall kitchen on how-to use the dishwasher. There is also signage to help with the proper recycling. For example, the following items cannot be recycled: glass, plastic gloves, paper towels, and plastic trash bags to hold recyclables. It was suggested in order to keep inside garbage bins clean, that garbage bags continue to be used, but then to empty bags into recycling dumpster.

The Parish is getting extra charges from the garbage/recycling company because of improper recycling and too much (overflowing) in the spring. Nancy Hackel will look into the suggestion of installing cameras near the dumpsters to identify who may be using the Parish dumpsters, including the users of black garbage bags, which the Parish does not use.

4. Marathon County Health Upcoming Inspection – Hamburger Stand ~ On Friday, 6/14/24, Joanne Lang Schreier and one other person will meet with the health inspector at the Edgar Carnival Hamburger Stand as part of the annual venue inspection. Changes for the hamburger

stand include: new Parish cash register that accepts debit/credit cards, only one person handles the money/register and that person cannot handle food, new order forms, new customer order and pick-up lines and process. Focus on no cross-contamination when frying (for example, the hamburger fryer cannot fry anything else). Education of all workers is very important.

5. Food Safety Certification ~ Joanne Lang Schreier is food safety certified for St. John's fundraisers. She recommends more people get the certification to help cover all the Parish fundraisers. For her certification, she took an 8 hour online class, with a 1.5 hour test. There is also an in person class at NTC that could be done instead of the online class. The certification is good for 5 years. Some general suggestions and notes from Joanne based on her observations were to 1) throw out expired food, and 2) never put farm fresh eggs in the fridge and definitely do not serve to the students or the public.

6. Defibrillator ~ The defibrillator is located by the Holy Water, in the entrance to the church, on the north side. It is in its own cabinet, with a flip cover. If needing to bring defibrillator to the trained person attending to a patient, please announce with force and purpose to get their attention, that you have the defibrillator. The following suggestions were made to advertise the location: put in the bulletin, announce at Mass, educate the Holy Name Men and ushers, and put signage in the church basement.

7. New Parish Roster will be printed for our September meeting ~ Please send any known updates to the rectory office. Updates may be any new members or new cell phone numbers.

8. Other ~ New Circle of Joy baskets, with fishes and loaves miracle theme, can be found at the foot of the stairs in church. A list of most needed items is found on the front of the basket and also in the bulletin. The new baskets are from the Hearts Afire group, with Donna Denfeld's embroidery machine help.

-Pops for Popcorn to be sold at Father's Day Mass, with proceeds to go to Pro Life Wisconsin.
Mother's Day Mass Rose Sale proceeds went to Wisconsin Right to Life.

Next PCCW September 12, 2024 meeting

Closing Prayer

